

# **WELCOME TO FORT RILEY!**



## **FORT RILEY**

**Established 1853**

### **QUICK REFERENCE GUIDE**

<http://www.riley.army.mil>

## DIRECTIONS TO FORT RILEY

**Traveling from Kansas City International Airport or East Bound (KCI): You will need to provide your own transportation to Fort Riley!**

After you exit the airport area, locate the sign showing 435 South. Get on 435 South until you see the exit for I-70 west. This will take you onto the Turnpike (the Turnpike does have a small fee). Stay on the Turnpike until you get to the Topeka Exit (there are only two and it does not matter the exit you take). Look for signs showing I-70 west (some city names that will be mentioned: Manhattan, Salina and Denver) and stay on the Interstate until you find exit 301. (Towns you will pass and/or just pass their exit signs while on the TURNPIKE: Bonner Springs, Lawrence; INTERSTATE: Paxico, Wamego, Manhattan, Ogden.)

If you are arriving at the **Manhattan Municipal Airport** there is a special toll free courtesy direct-line telephone for Fort Riley; it is well marked. Pick up the phone and ask for free transportation to the Replacement Company.

**Salina** is located one hour west. Take I-70 east until you reach exit 301. (Towns you will pass by while on the INTERSTATE are Solomon, Abilene, Enterprise, Chapman and Junction City.)

**Wichita** is 2 hours southwest of Fort Riley. Take I-135 North out of Wichita until you reach I-70 east until you reach exit 301. (When following I-135 out of Wichita you will pass the towns of Newton and McPherson. Before you reach the I-70 east exit, you will be passing along the edge of Salina.)

## ARRIVAL

**All** in-processing soldiers must sign in at the 1<sup>ST</sup> Replacement Company (except for the following units: MEDDAC, DENTAC, CID, 3d/75<sup>th</sup> Brigade and mobilized reservists).

1<sup>st</sup> Replacement Company is on Main Post, 208 Custer Avenue, next door to the Central Processing Center. Staffed 24 hours a day, 7 days a week,

including holidays. If signing in Monday through Friday during duty hours (8am-5pm), the uniform is BDUs. (785-239-2119)

Soldiers provide these documents upon sign in: A copy of DA Form 31 (Leave Request), assignment orders, health and dental records and your Military Personnel Records Jacket (MPRJ).

\*\*\*\*\*

**Newly** married soldiers that do not have orders reading "Dependents: Yes." **You MUST** contact your NCOIC/PAC and follow the procedures provided to

you. **You will NOT** receive pay for travel, on post housing or basic housing allowance for your new spouse if proper procedures are not followed. **You**

**NEED** to work with your commander to get an "Amendment to Orders." ID Card

Center/DEERS is located in building 212, basement, room 01.

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**Soldiers with families** may utilize Army Community Service's **lending closet supplies** that are on hand. Items you may choose from are: Folding Table/Chairs, cots, cookware, bake ware, cooking utensils, flatware,

dishware, iron and iron board, crib, booster seat and car seats. A valid/current military ID card and orders are required to use this 30-day free service.

## VEHICLE REGISTRATION IS MANDATORY

**Enter** the Installation using Exit 301 on Interstate 70 (I-70).

**Vehicle Registration is MANDATORY!** The office is located on Marshal Airfield as soon as you take Exit 301. They are in the first building (885) to your right.

### **REQUIRED documents to register a vehicle:**

1. Valid/Current Military/Civilian ID Card
2. Proof of Valid/Current Vehicle Insurance
3. Proof of Valid/Current Driver's License
4. Proof of Valid/Current Vehicle Registration
5. Copy of Valid/Current Orders

**IMPORTANT:** *If a relative or friend has purchased the vehicle and the title is in "Their Name," you MUST have a special power of attorney that has been notarized with a raised seal stating the vehicle is being purchased for you.*

## PRIMARY PHONE NUMBERS

### **REPLACEMENT**

NEW Command(s)

#### **\*6 Brigade-25 Infantry**

Commands

1 BDE, 1 IN

3 BDE, 1 AR

541<sup>ST</sup> MAINT

2-289 REG/4 BDE, 75 DIV

3 BDE, 75 DIV

Housing

\*Toll Free

CHRRS

Lodging

American Red Cross

Army Community Service

\*Relocation, Army Emergency Relief,

Exceptional Family Member Program

BOSS

Chaplains Office

785-239-2119/8332

**785-239-4666**

785-239-4014

785-239-1360

785-239-5623

785-239-2197

785-239-0611

785-239-3525

800-643-8991

785-239-2715/2768

785-239-2830

877-272-7337

785-239-9435

785-239-2677

785-239-3359

CPAC (Civilian Employment)

Hospital Information

\*Hospital ER

ID Card Center/DEERS

Legal Services

Military One Source

Personal Property Work Center

**ext104**

Post Office

Suicide Prevention

TRICARE Service Center

-North Region

-South Region

-West Region

-Prime Remote

-TRICARE Dental

Vehicle Registration

Women, Infants and Children

785-239-6047

785-239-7973

785-239-7777

785-239-5667/3654

785-239-3117

800-464-8107

785-239-6683

785-784-2865

785-239-4357

877-TRICARE

800-444-5445

888-TRIWEST

888-363-2273

800-866-8499

785-239-3245

785-239-5730

## WEB LINK RESOURCES

Fort Riley WEB Site <http://www.riley.army.mil>

Standard Installation Topic Exchange

<https://www.dmdc.osd.mil/app/sites/index.jsp>

\*Provides relocation Information to all soldiers.

Irwin Army Community Hospital <http://iach.amedd.army.mil/>

State of Kansas Official Website <http://www.accesskansas.org/>

\*Kansas "Welcome Page," and Employment Page.

Kansas Division of Revenue (Motor Vehicles) <http://www.ksrevenue.org/vehicle.htm>

\*Information for those arriving to Kansas, Drivers license and Vehicle registration information.

Kansas Local Newspapers <http://www.n-net.com/ks.htm>

\*Access to all newspapers to help with your relocation needs.

Kansas Chamber of Commerce

\*Go to the local Chamber Directory Link

<http://www.kansaschamber.org/kscchw/hw.dll?page&t=homepage&file=home>

\*To request local community information for relocation needs.

Kansas Department of Education <http://www.ksbe.state.ks.us/Welcome.html>

\*To locate information for school needs. Refer to the page in this book for counties to locate school.

Kansas Job Links <https://www.kansasjoblink.com/ada/> and

<http://www.employment-resources.com/states/kansas-jobs.html>

Civilian Personnel OnLine <http://acpol.army.mil/employment/>

## HOUSEHOLD MOVING

**Fort Riley's household shipments**

known as the Personal Property Work Center (**transportation**) for Inbound and Outbound shipments is constantly changing to help service members and families. Questions about the shipment of your personal property? Please contact them directly at 785-239-6683 ext 104.

Staff will assist you in understanding how to "estimate" the weight of your household goods. **Please understand: if you go over your weight limit, you will be held responsible for the difference in cost to ship your household goods.**

If you have time before your departure, it is usually wise to go through all your items, pull those items you no longer use or need, have a garage sale to raise some money, provide item donations to local thrift shops and trash those items that are no longer current or usable.

If you chose to do a "Dity Move" you are required to contact the Personal Property Work Center, to schedule an appointment. Staff will let you know the current locations you can get a moving vehicle to transport your household

goods. They will tell you where the official weigh stations are to "WEIGH" the moving vehicle(s) before loading and after loading the vehicle(s). This is very important, to receive reimbursement with authorization.

\*Obtain information and approval from your local Transportation Office PRIOR TO making any arrangements with the rental company. \*DITY Moves with Privately Owned Vehicles (POVs) may be granted with prior permission before moving.

## **SURROUNDING COUNTIES AND CITIES**

Depending on the materials you will receive or view on the internet will talk about the "County" vs. the "Town." This listing is to help assist you in locating newspapers, housing, schools and more.

### **RILEY COUNTY:**

<b>Fort Riley</b>	Leonardville
Manhattan	Ogden
Randolph	Riley

### **GEARY COUNTY:**

<b>Fort Riley</b>	<b>Grandview Plaza</b>
<b>Junction City</b>	<b>Milford</b>

### **MORRIS COUNTY:**

Burdick	Council Grove
Delavan	Dunlap
Dwight	Latimer
Parkerville	White City
Wilsey	

### **DICKINSON COUNTY:**

Abilene	Carlton
Chapman	Detroit
Enterprise	Herington
Hope	Manchester
Solomon	Woodbine

### **CLAY COUNTY:**

Clay Center	Green
Industry	Longford
Morganville	Oak Hill
Vining	Wakefield

### **WASHINGTON:**

Barnes	Clifton
Greenleaf	Haddam
Hanover	Washington

### **MARSHALL:**

Axtell	Beattie
Blue Rapids	Bremen
Frankfort	Herkimer
Marysville	Oketo
Summerfield	Vermillion
Waterville	Winifred

### **POTTAWATOMIE:**

Duluth	Emmett
Fostoria	Havensville

Louisville  
Onaga  
St. Marys  
Westmoreland

Olsburg  
St. George  
Wamego  
Wheaton

### WABAUNSEE:

Alma  
Eskridge  
Maple Hill  
Paxico

Alta Vista  
Harveyville  
McFarland

## THINGS TO THINK ABOUT

1. Contact Housing to Submit an Advance Housing Application. Call 800-643-8991 or On-Line at

[www.riley.army.mil](http://www.riley.army.mil). Select "Newcomer" then "Housing" and go to the article titled "Housing Application."

### 2. **COME FINANCIALLY PREPARED!**

If you plan to "**Rent**," come prepared financially for **all** primary deposits. **Rent deposits** can be up to a full months rent. The landlord can request the first month fee and the last month fee up front. Example: Rent is \$500. At a minimum (without a pet) you could need \$1,500 up front. **Pets deposits**, an additional deposit can be up to half a months rent and the landlord can charge a monthly set fee or a fee for each pet. Example: Rent is \$500 the pet deposit can be \$250, plus the first and last month additional fee the landlord has requested you pay per pet a month. Example: Rent is \$500 the pet deposit \$250 and let's say \$25 extra a month per pet and you have 2 pets. The cost for PET DEPOSIT Only \$350, plus \$50 extra a month added to your normal rent.

**Other primary deposits** are Phone (minimum of \$100) and Electricity (varies). Water and trash are usually part of the rent, but some rentals require tenant to pay; increasing your deposit requirements.

**Other primary needs** will be household items and food

staples/supplies at a bare minimum cost of \$300-\$500.

3. Contact Lodging prior to arrival. (Limited lodging for pet owners.) Insure you have **confirmed** Lodging reservations before traveling to the post. Budget accordingly with length it may take to locate housing.

During your travel to the installation, make sure you figure in the cost for lodging, gasoline, meals, toll booths and bring extra if an emergency arises.

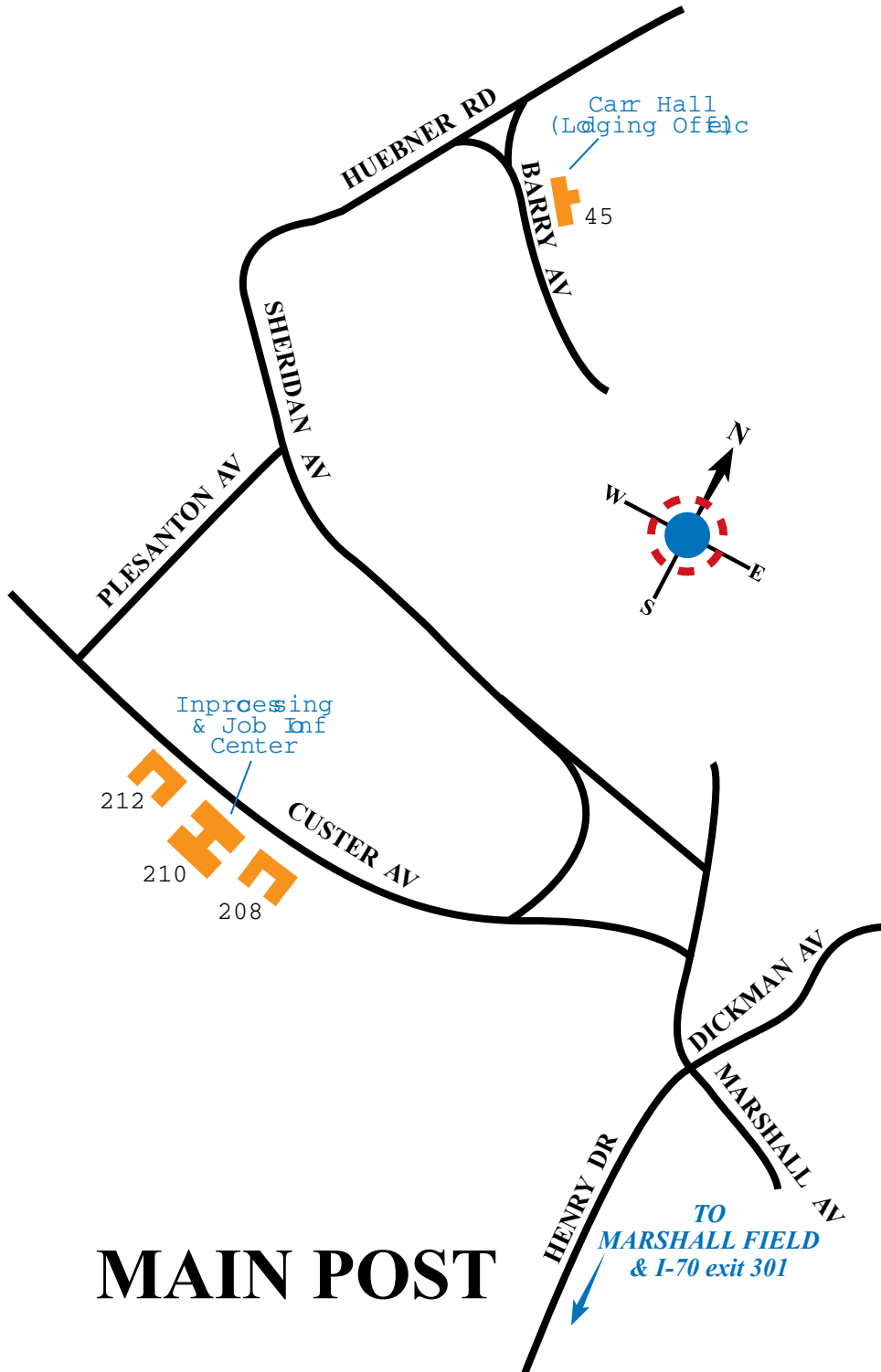
4. A soldier with a family member with exceptional needs (medical, educational, gifted, etc.) please contact Fort Riley's Army Community Service at 785-239-9435 and speak with the Exceptional Family Member Coordinator.

5. If you have children, make sure you have packed those little "extras," to help their transition go smoother. Those who are 1<sup>st</sup>-12<sup>th</sup> grade can request a youth sponsor at [www.riley.army.mil/newcomers/sponsorship.asp](http://www.riley.army.mil/newcomers/sponsorship.asp).

6. Make sure you have all your necessary documents in hand. Do not have them "packed" in the household goods or in suitcases. Always have available during your trip.

7. Special Power Attorney for specific needs.

# MAPS



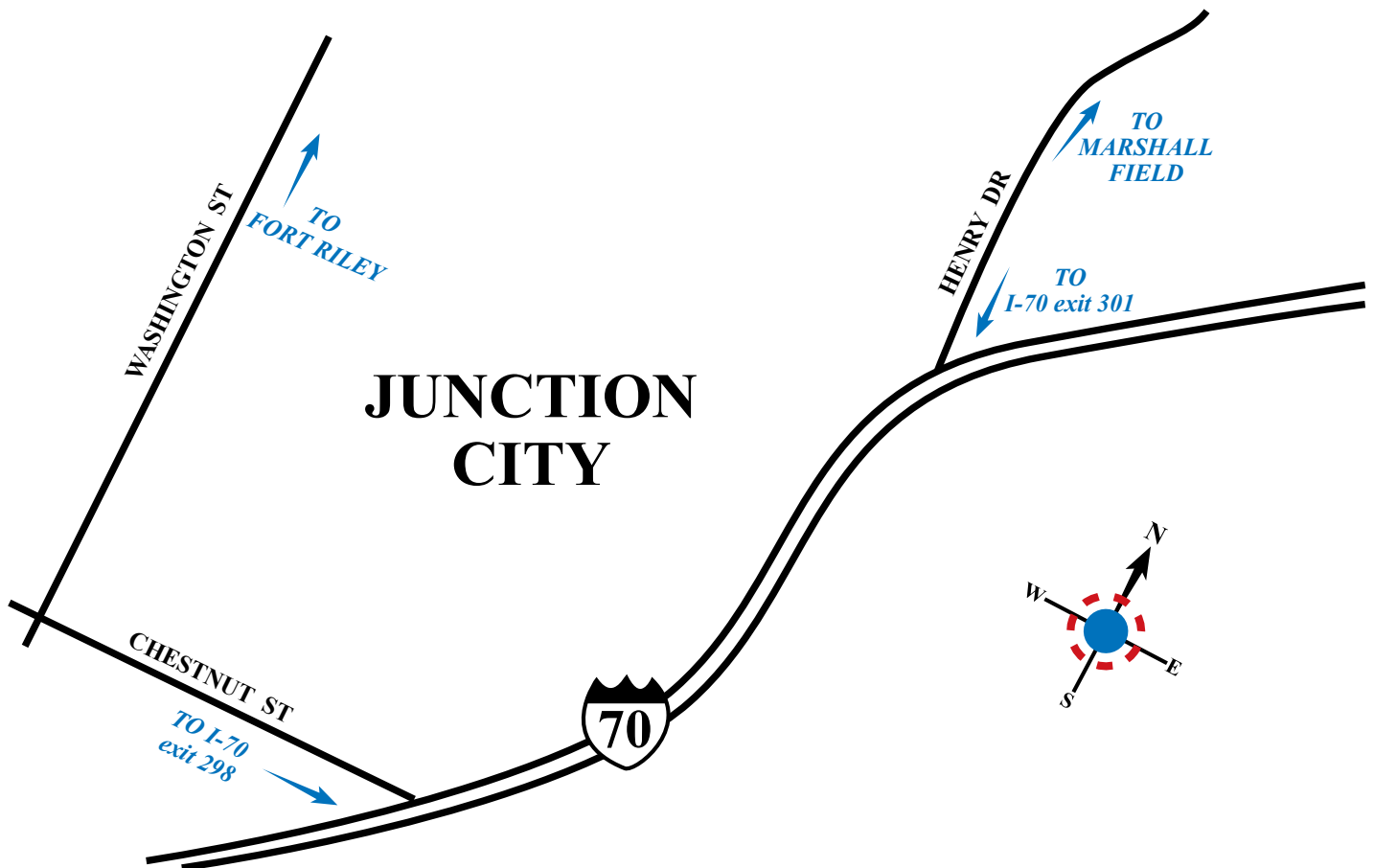
**Vehicle Registration  
Building 885 – Exit 301**

## MAIN POST

**PLEASE go to exit 301 for Vehicle Registration first!**

**IF**, the bridge to Main Post is under construction you will be directed (after registration) to go to I-70 Exit 298 to Chestnut, turn right on Washington Street through Junction City and it will lead you straight into the installation or use Exit 303 and turn left to continue to 12<sup>th</sup> Street (on left hand side after crossing a bridge) so you can enter Fort Riley.

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